



Site Information Form

We would appreciate you completing this form to ensure we best understand how to meet your ongoing business needs, and to help us meet the specific Health and Safety requirements for this site.
Once completed please email to office@salters.co.nz

Contact Details

Company Name		Date	
Site Address		Site Name/ Identifier <small>(if multi branch – e.g. Hamilton East, Park Rd Workshop)</small>	
Suburb			
Town/City			
Post Code			
Collection Contact Person		Invoicing Contact Person	
Email Address		Email Address	
Contact Ph No		Contact Ph No	
Other Contact information			

Waste Oil Tank Information

No of tanks on site		Total tank capacity (litres)	
Access Hours (Monday-Friday only)		Open at:	Close at:
Requested pick up frequency (tick)	<input type="checkbox"/> Weekly	<input type="checkbox"/> 2 weekly	<input type="checkbox"/> 3 weekly
	<input type="checkbox"/> Monthly	<input type="checkbox"/> 2 Monthly	<input type="checkbox"/> Quarterly
	<input type="checkbox"/> Other: (please specify)		

Note: Free collection for over 400 litres. We will endeavour to meet your requested frequency but we can occasionally be impacted by operational restraints.

Other services (if applicable)	<input type="checkbox"/> Oil filter recycling <input type="checkbox"/> Contaminated fuel disposal	<input type="checkbox"/> Plastic oil container recycling <input type="checkbox"/> Coolant disposal	<input type="checkbox"/> Rags & Absorbents <input type="checkbox"/> Interceptor Cleaning
Do you want to know more about these services?		Yes No	Or you can call 0800 SALTERS Now

Health and Safety Requirements Checklist

Our drivers wear Hi-vis, safety footwear, safety glasses and gloves as standard

Mandatory PPE (tick those that apply)	<input type="checkbox"/> Hi Vis Clothing <input type="checkbox"/> Gloves	<input type="checkbox"/> Safety Glasses <input type="checkbox"/> Safety Footwear	<input type="checkbox"/> Ear Protection <input type="checkbox"/> Hard Hat
Please specify any other PPE requirements:			
Any other site-specific safety considerations or access information? <small>(please detail or provide as separate document)</small>			

Site Induction Requirements:

Do you require our driver to complete a site induction or are they able to sign in as a visitor?	<input type="checkbox"/> Visitor Access <input type="checkbox"/> Site Induction
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Induction Details:

Time Required to complete the induction		Validity Period/ Renewal Frequency	
Please Sign		Please Print Your Name	